

NEWCOMB CENTRAL SCHOOL
BOARD OF EDUCATION
MINUTES

Regular Meeting

September 14, 2023

Present: Mr. Peter Armstrong, Mr. Tyler Lamphear, Mr. Nicholas Poulin, Mrs. Tamara Larabee, Mrs. Lori DeMars

Also Present: Mrs. Christian M. Fisher , Superintendent; Mrs. Melissa Yandon, Clerk; Mrs. Colleen Sage, Treasurer;

Regular meeting was called to order at 6:00 p.m. by the Board President.

Pledge of Allegiance.

PRELIMINARY ACTIONS

MOTION WAS MADE by Mrs. T. Larabee to approve the agenda for the September 14, 2023 regular meeting as adjusted. Seconded by Mr. T. Lamphear and unanimously carried.

9.14 Certified Substitute

9.15 Certified Substitute

MOTION WAS MADE by Mrs. T. Larabee to approve the minutes from the August 17, 2023 organization and regular meetings as submitted. Seconded by Mr. T. Lamphear and unanimously carried.

BUSINESS OPERATIONS

Mrs. Sage discussed the OSC Audit and recommendations the auditor has made. The audit has gone well so far. Mrs. Sage will discuss a claims auditor, faculty auditor and deputy tax collector later in the meeting.

Financial reports will be available at next month's meeting.

POLICY

MOTION WAS MADE by Mr. N. Poulin to approve the following policies at step two of the adoption procedures. Seconded by Mr. T. Lamphear and unanimously carried.

Policy 0100 - Non-Discrimination and Equal Opportunity;

Policy 0110.2 - Sexual Harassment in the Workplace;

Exhibit 0110.2-e - Sexual Harassment in the Workplace Exhibit;

Policy 1740 - Relationship with Nonpublic Schools;

Policy 2210 - Board Organizational Meeting;

Policy 2382 - Broadcasting and Recording of Board Meetings;

Policy 4321 - Programs for Students with Disabilities Under the IDEA and New York's Education Law Article 89;

Policy 4772 - Graduation Ceremonies;

Policy 4821 - School Ceremonies and Observances;

Policy 5040 - Student Religious Expression;

Policy 5225 - Student Personal Expression;

Policy 8413 - Transportation for Nonpublic School Students;

Policy 8414.5 - Alcohol and Drug Testing of Drivers,

8414.5-E.1 - Alcohol and Drug Testing of Drivers Exhibit,

8414.5 R - Alcohol and Drug Testing of Drivers Regulation,

Policy 9101 - Employee Religious Expression

MOTION WAS MADE by Mrs. T. Larabee to waive steps 2 and 3 of the adoption procedure and to adopt policy #6650 Claims Auditor as presented. Seconded by Mr. N. Poulin and unanimously carried.

DISPOSAL OF EXCESS BOOKS

MOTION WAS MADE by Mrs T. Larabee to approve disposal of books from the Elementary Reading and Math Specialist classroom. Seconded by Mr. T. Lamphear and unanimously carried.

DISPOSAL OF EXCESS TECHNOLOGY ITEMS

MOTION WAS MADE by Mr. T. Lamphear to dispose of excess IT items requested by the BOCES Substitute Technology Coordinator. Seconded by Mrs. T. Larabee and unanimously carried.

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DISPOSAL OF EXCESS CUSTODIAL ITEMS

MOTION WAS MADE by Mr. N. Poulin to dispose of excess custodial items as requested by the Head Custodian.. Seconded by Mr. T. Lamphear and unanimously carried.

DISPOSAL OF ELA TEXTBOOKS/NOVELS

MOTION WAS MADE by Mrs.L. DeMars to dispose of old ELA Textbooks/novels as requested by Mr. Sullivan. Seconded by Mr. T. Lamphear and unanimously carried.

SUBSTITUTE

MOTION WAS MADE by Mrs. T. Larabee to approve Mrs. Melissa Yandon as an uncertified substitute teacher for the 2023-2024 school year at the contractual rate. Seconded by Mrs. L. DeMars and unanimously carried.

SUBSTITUTE

MOTION WAS MADE by Mr. T. Lamphear to approve Ms. Mallory Moses as a substitute in the cafeteria, office or custodial area at the contractual rates pending pre-employment paperwork Seconded by Mr. N. Poulin and unanimously carried.

SUBSTITUTE

MOTION WAS MADE by Mr. N. Poulin to approve Ms. Brianne Fuller as a substitute in the cafeteria or custodial area at the contractual rates pending pre-employment paperwork Seconded by Mrs. T. Larabee and unanimously carried.

NORTHEAST MUSIC FESTIVAL

MOTION WAS MADE by Mrs. T. Larabee to approve three students to attend the Northeast Music Festival Trip to Lake George on November 16 - 19, 2023. Seconded by Mr. N. POulin and unanimously carried.

ALTERNATE ACADEMIC STUDENT AND EXCURSION

MOTION WAS MADE by Mr. N. Poulin to approve Vanessa Pendell for an Alternate Academic Study in the amount not to exceed \$45.00 for the cost of breakfast at the hotel during the Northeast Music Festival on November 16 -17, 2023. Seconded by Mrs. L. DeMars and unanimously carried.

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ACADEMIC STUDY FOR ATTENDANCE CREDIT

MOTION WAS MADE by Mr. N. Poulin to approve Vanessa Pendell's Academic Study for Attendance Credit on November 16 -17, 2023. Seconded by Mrs. L. DeMars and unanimously carried.

AFTER SCHOOL EXPERIENCES 2023-2024

MOTION WAS MADE by Mrs. T. Larabee to approve after school experiences for the 2023-2024 school year as submitted. Seconded by Mrs. L. DeMars and unanimously carried.

SUBSTITUTE

MOTION WAS MADE by Mrs. T. Larabee to approve Ms. Kathleen Sanders as a substitute nurse for the 2023-2024 school year at the contractual rate pending pre-employment paperwork. Seconded by Mr. N. Poulin and unanimously carried.

INTER-MUNICIPALITY FUEL/GASOLINE AGREEMENT

MOTION WAS MADE by Mrs. T. Larabee to approve the Inter-Municipality Fuel/Gasoline Agreement between Newcomb Central School and the Town of Newcomb. Seconded by Mr. T. Lamphear and unanimously carried.

SUBSTITUTE

MOTION WAS MADE by Mrs. T. Larabee to approve Mrs. Debora Mustcatello as a certified substitute teacher for the 2023-2024 school year at the contractual rate pending pre-employment paperwork. Seconded by Mr. T. Lamphear and unanimously carried.

SUBSTITUTE

MOTION WAS MADE by Mrs. T. Larabee to approve Mr. Thomas Mustcatello as a certified substitute teacher for the 2023-2024 school year at the contractual rate pending pre-employment paperwork. Seconded by Mr. T. Lamphear and unanimously carried.

FROM THE SUPERINTENDENT

Mrs. Fisher presented her Superintendent goals for the 2023-2024 school year.

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Mr. Motif presented his Director of Curriculum and Instruction goals for the 2023-2024 school year.

Board discussed providing a spectator bus to athletic events. Board was in favor of doing this provided a bus and driver is available and there are enough students interested in attending.

Mrs. Fisher will set up a Board or Education retreat with Douglas Gerhardt prior to the November meeting at 4:30 pm - 5:50 pm

EXECUTIVE SESSION

MOTION WAS MADE by Mr. N. Poulin to enter Executive Session at 6:40 pm for the purpose of Personnel discussion. Mrs. Colleen Sage was invited to attend. Seconded by Mr. T. Lamphear and unanimously carried.

MOTION WAS MADE by Mr. T. Lamphear to leave Executive Session at 6:55 pm. Seconded by Mrs. T. Larabee and unanimously carried.

MOTION WAS MADE by Mr. T. Lamphear to approve Mrs. Kathlene Behuniak as Claims Auditor, Extra-Curricular Auditor and Deputy Tax Collector at an hourly rate. Seconded by Mrs. T. Larabee and unanimously carried.

ADJOURNMENT

MOTION WAS MADE by Mr. T. Lamphear to adjourn at 6:56 p.m. Seconded by Mrs. T. Larabee and unanimously carried.

Respectfully submitted,

Melissa Yandon,
District Clerk