

Newcomb central school district

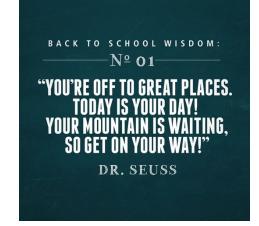
September 2021

INSIDE THIS ISSUE:

Sup't News cont'd	2-4
New Face in Admin	5
2021-2022 School Calendar	5
District Organization	7
Class List	8
Bus Routes	8
Soccer Game Schedule	10
Lunch Program	11
Menus	12-13
Guidance News	14-15
Health Office Reminders:	16-17
Nut-free school	
EpiPen Requirements	
Attendance Policy	18
Annual Notifications	19-22
School Vacancies	23



School begins Tuesday, Sept. 7th



WELCOME BACK!

A message from Superintendent Chris Fisher

Dear Newcomb Students, Staff, Parents and Community Members,

Each summer as I pause to reflect on the year that has just passed, and begin preparations for the year ahead, I renew my commitments to deliver the promise of educational excellence and place children at the center of all that we do. This year, the district's priorities will remain strategic, centering on student and staff safety, while advancing students academically and supporting social emotional growth. As we look to the fall, I am confident that together with our remarkable flexibility and resiliency, we will be able to overcome any barriers and continue moving forward.

As we welcome everyone back to the building, we remain committed to creating and maintaining a safe and healthy working and learning environment for everyone. Based on the changing circumstances with viral contagion, vaccination, and/or with the receipt of county, state and federal updated guidance, we intend to exercise flexibility by monitoring and adjusting our Stay Open Plan accordingly. If changes are made to our plan, we will continue to utilize a number of communication channels to share updated information with the school community.

Cont'd on page 2

We invite you to regularly visit the district's website at <u>www.newcombcsd.org</u> as well as check your emails for messages through the parent email groups. Our school-wide messaging system will also be used throughout the year to provide updates on a number of school related items. If your contact information changes throughout the year, we ask that you please notify the district so that we can update our system. As always, we welcome the opportunity to speak with you, or meet with you in person to answer any questions you may have.



Mission: Newcomb Central School District offers a safe and enriching international environment to encourage student directed learning; empowering them through technology to become global citizens and bettering their world.

Our vision for their future: Transforming the lives of students through technology and 21st century skills to succeed in a complex, interconnected and changing world.

Our district initiatives for 2021-2022 will be shaped by our vision, mission and District Level Comprehensive Improvement Plan. Curriculum work will continue to focus on the implementation of our English Language Arts curriculum at the elementary level. All students in grades Pre-K-6th grade will be participating in Lucy Calkin's Reader's and Writer's Workshop. This fall we will also begin implementing the New York State Math Modules for all students in grades K-8 and continue our work with implementing the New York State Next Generation Learning Standards across all grade levels.

Another area of focus this year will be to improve our overall attendance rates. The New York State Education Department previously identified the district for the accountability indicator of chronic absenteeism. Although the law acknowledges legitimate excuses for absenteeism from school due to sickness, sickness in the family, impassable roads, inclement weather, medical appointments or college/military visitations, we continue to have a high rate of absences apart from those mentioned above. We need your help in turning this designation around and we invite you to partner with us to work collaboratively to address attendance issues. We realize that your child may have a medical appointment that cannot be otherwise scheduled outside of the school day and we recognize the challenge of commuting to and from appointments given our remote location. Please connect with us in advance so we can help to connect you or your child with their teacher(s) to collect work that will be missed while they are gone. If possible, we encourage children to attend the first part of the day, breakfast, 7:45-7:58am and Homeroom period, 8:00-8:02am. Attending even a portion of the school day provides your child an opportunity to eat breakfast with us, collect their school work for the day, and have their daily attendance taken during homeroom period. It is important to note that classroom teachers will be taking period by period attendance. A high rate of absences for a given class has the potential to impact learning as well as potentially compromise course credit for students. If you have questions about our attendance policies or if you have specific questions about the attendance standing for your child(ren), please feel free to reach out to us. The district plans to regularly communicate attendance standing with families if absences become excessive. Thank you in advance for working with us so that we can find solutions together!

The building will be alive once again on Friday afternoons with STEAM activities and clubs for all students in grades Pre-K-12. There will be an array of collaborative club experiences for elementary students Pre-K-6 that have a rich foundation in English Language Arts and Mathematics standards. Last spring, students in grades 7-12 were interviewed to provide their input on clubs at the secondary level. As a result of the feedback we received, we are thrilled to be offering Weight Lifting Club, Outdoor/Esports, Pitch, Conversational Russian, Stock Market Club and Archery!



We are thrilled to be partnering with Schroon Lake Central School District for fall sports this year. Practices are underway for the Schroon Lake/Newcomb teams and the game schedule is being finalized. Changes to the schedule may occur. Please refer to the Athletics page on the school's website. We invite you to join us in supporting the athletes by attending home and away games throughout the season!

The first day of school will be here before we know it. Please take time to enjoy these last few weeks of summer and we look forward to welcoming everyone back soon!

If you have any comments, suggestions, or would like to add an article to the bulletin, you can e-mail them to Pam Bush at pbush@newcombcsd.org





New Faces for the 2021-2022 Academic Year



We are pleased to welcome Mr. PJ Motsiff as Newcomb's Director of Curriculum and Instruction. Mr. Motsiff comes to us with many years of teaching and coaching experience. Mr. Motsiff has been knee-deep in curriculum planning this summer and is ready to assist the staff with the implementation of the Next Generation Learning Standards, Reader's Writer's Workshop and the math modules. Welcome aboard Mr. Motsiff!



Newcomb is excited to welcome Ms. Madison LaFond as our Registered Nurse. Ms. LaFond is no stranger to NCS as she spent time with staff and students last school year as a substitute nurse and substitute teacher. We are looking forward to seeing Ms. LaFond in the school building every day and we are thrilled that she is now part of our school family!



We are happy to introduce Ms. Peggy Jones, STEAM Instructor and Educational Technologist from WSWHE Boces. Ms. Jones will be coming to the building every Friday to work collaboratively with classroom teachers and students. Ms. Jones has been an Educational Technology Specialist for WSWHE Boces for the past 14 years. She has worked to help teachers integrate technology into their classrooms. Ms. Jones enjoys her position and is excited to learn new things and share her knowledge with teachers and students in the classroom. Before this position, Ms. Jones worked as a technology teacher, graphic designer and ceramic engineer. In addition to a love of technology, she enjoys being outside swimming, boating, hiking and skiing!



¡Hola!

Meet Ms. Jean Aurilio, a certified Spanish Teacher who will be filling in for the first part of the school year as a long term substitute. We are appreciative that Ms. Aurilio will be able to join us as we continue our search for a full-time Spanish Teacher.



A message from Director of Curriculum and Instruction

My name is PJ Motsiff and this past spring, I was invited to Newcomb Central School to interview for the position of Director of Curriculum and Instruction. I was so impressed on that day as I toured the building with Mrs. Fisher. I saw many teachers on that superintendent's conference day honing their craft and completely focused on educating themselves in order to plan engaging lessons for the children in the district. I was so excited when I left that day about the endless possibilities in programs that could be brought to this rural community to benefit the students that live in Newcomb. Fast forward a few months and here I am excitedly mapping out some new program initiatives for the district.

My formal education includes a regents diploma from Cambridge Central School (Cambridge, NY), a B.S. in Elementary Education and an M.S. in Therapeutic Recreation from SUNY Cortland. I also hold an Educational Leadership Certificate from Massachusetts College of Liberal Arts. For the past 17 years I have been employed as a tenured teacher in both Ballston Spa and Glens Falls.

Last year, the coronavirus pandemic upended almost every aspect of school at once. It was not just the move from classrooms to computer screens. It tested basic ideas about instruction, attendance, testing, funding, the role of technology and the human interactions that hold it all together. Fortunately the Board of Education in Newcomb was forward thinking and had already adopted a mission statement to offer a safe and enriching international environment to encourage student directed learning; empowering them through technology to become global citizens and bettering their world. The pandemic quickly exposed many glaring inequities of race, disability and income in our nation's public schools and this uncomfortable situation has forced our federal government to add billions of dollars to assist schools in getting assistance through research based "accelerated learning" programs.

The reality is that the pandemic has changed education forever. As teachers and school leaders struggled to pivot to some form of remote learning, parents and families who had relied on schools as an anchor from which they organized their daily schedule faced the shock of "life without school". People now recognize that schools are the place not only where we get to learn and progress, fulfill our hopes and dreams, but also where we learn to live in community. I am excited to be a pioneer in partnering with the teachers, support staff, parents, and the local community in Newcomb to reimagine what our school will look like in the future. I came to NCSD because I can hear and see the passion for students and education among the leadership and staff. I believe learning should be fun and that educators should support all students in meeting high expectations. I can hardly wait to see all of the innovative ways that we at Newcomb can make a difference in the lives of our students and families.

NEWCOMB CENTRAL SCHOOL DISTRICT 2021 - 2022 SCHOOL CALENDAR

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Aug. 31/Sept. 1	Professional Learning Days
September 2	Supt. Conference Day
September 6	Labor Day
September 7	Classes Begin
October 8	Supt. Conference Day
October 11	Columbus Day
November 10	Emergency Release Day
November 11	Veterans' Day
November 24-26	Thanksgiving Recess
December 23-31	Holiday Recess
January 3	Classes Resume
January 17	Martin Luther King Day
February 21-25	Winter Recess
March 18	Supt. Conference Day
April 15	Good Friday
April 18-22	Spring Recess
May 30	Memorial Day
June 15-17	Regents Testing
June 20	Juneteenth (6/19) Observed
June 21-23	Regents Testing
June 24	Last Day of School
June 25	Graduation

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Classes Not in Session

Supt. Conference Days No Classes

September	18	
October	19	
November	18	
December	16	
January	20	
February	15	
March	22	
April	15	
Мау	21	
June	17	
Total Number of Pupil Days	181	
Supt. Conference Days	3	
TOTAL DAYS	184	

Board Approved 03.11.2021

NEWCOMB CENTRAL SCHOOL DISTRICT ORGANIZATION

ELEMENTARY FACULTY:

Pre K – K Grades 1 & 2 Grades 3 & 4 Grades 5 & 6

MIDDLE SCHOOL / HIGH SCHOOL FACULTY:

Art/Home & Careers Business Education English Foreign Language Mathematics Music Physical Education Science Social Studies Technology

BOARD OF EDUCATION:

President	Mr. Peter Armstrong
Vice President	Mr. Tyler Lamphear
Members	Mrs. Lori DeMars
	Mr. Nicholas Poulin

ADMINISTRATION AND STAFF:

Superintendent Director of Curriculum & Instruction **District Treasurer** Supt Confidential Secretary Teacher Assistant Teacher Assistant Library Media Specialist Cook Manager Kitchen Helper Transportation Coordinator/ Mechanic/Bus Driver Head Custodian **Bus Driver/Cleaner** Cleaner Cleaner

Mrs. Christian Fisher Mr. Paul Motsiff

Mrs. Tamara Larabee

Mrs. Colleen Sage Mrs. Pamela Bush Mrs. Melissa Yandon Mrs. Janice Wright Ms. Autumn Goerner Mrs. Eleanor Yandon Ms. Suzanne Stith Mr. Robert Bessey

Mr. Raymond Bush Ms. Lanette Chase Mr. Joshua Hults

Ms. Larissa Smith

SPECIAL SERVICES:

Guidance Counselor	(5 days/week)	Mrs. Kathryn Markwica
Speech & Language Pathologist	(3 days/week)	Mrs. Andrea Winchip
Physician Assistant (thru Sept. 2021)	(5 days/week)	Mrs. Denise Bolan
Registered Nurse	(5 days/week)	Ms. Madison LaFond
Psychologist	(1 day/week)	Mr. Steven Wilk
Special Education	(5 days/week)	Mrs. Shelley Gagnon
Math & Reading Specialist	(5 days/week)	Mrs. Nicole Belden
Technology Coordinator	(5 days/week)	Mr. Nico Paniccia
STEAM Educator	(5 days/week)	Mrs. Dina Bernat

Mrs. Meredith Aitchison-Phelps Mrs. Amanda Bush Mrs. Julie Slayback Mr. Scott Keglovits

Ms. Jessica LaFountain

Mr. Jared Doyle
Mrs. Theresa Smith
Ms. Jean Aurilio - long term subtitute
Mr. Edward LaCourse
Ms. Zhanna Pendell
Mrs. Mildred Winslow
Mr. Garrett Phelps
Ms. Katherine Larkin
Mr. Gary Gazaille

Newcomb Central School

CLASS LIST

2021-2022

PRE-K (four year olds) <u>M. A-P / Teacher</u>

KINDERGARTEN 2034 M. A-P / Teacher Bailey, Liam Poulin. Gemma

GRADE 1 2033 A. BUSH / Teacher Lamphear, Ellie Lewis, Axel

GRADE 2 2032 A. BUSH / Teacher Sage, Will

GRADE 3 2031 J. SLAYBACK / Teacher Dufour, Calista Poulin, Leah

GRADE 4 2030 J. SLAYBACK / Teacher Bush, Riley Gocke, Abigail Matthews, Zacchaeus Matthews, Zion Pendell, Vannessa GRADE 5 2029

<u>S. KEGLOVITS / Teacher</u> Adams, Emma Hlavaty, Grace Lamphear, Bentley Marchioni, Aryanna Poulin, Andre Sullivan, Serenity

GRADE 6 2028 <u>S. KEGLOVITS / Teacher</u> Bush, Taylor Fifield, Marissa Larabee, Piper Sage, Olivia

GRADE 7 2027

Dick, Jacob Fifield, Katlin Keller, Kaleb Lamphear, Camden Matthews, Judah

GRADE 8 2026

Armstrong, Hope Boisvert, Kendall Crittenden, Tristan Dick, Jayden Pendell, Nicholas Richards, Jacob

GRADE 9 2025

N. BELDEN / Advisor Cantrell, Bobby Gocke, Sarah Hai, Rowan Moline, Max (Spain) Whitefield, Jadyn

GRADE 10 2024

A.BUSH & J. WRIGHT / Co-Advisors Aguilar Fernandez, Eduardo (Spain) Armstrong, Marcus Bush, Logan Fifield, Gavin Garcia, Desta Rifenburg, Lemmy

GRADE 11 2023

<u>S. KEGLOVITS / Advisor</u> Bush, Eric Fifield, Abigail Fifield, Emily Hai, Lauren Hlavaty, Reece Vaughn, Lilly Sandiford, Rhiannon

GRADE 12 2022

L. CHASE / Advisor Anello, Evan Armstrong, Joshua Al-Qtam, Ehab Abdulraoof Ahmed (Yemen) Berezkina, Arina (Russia) Brannon, Eadie Bush, Brayden Colon, Jordan Dick, Harley Krainova, Daria (Russia) Lamos, Ben Ouedraogo, Eldaa Taniashvili, Elene (Georgia) To Linh Ta, Chi (Vietnam) Zaytsev, Konstantin (Russia)

As of 9/1/21

BUS ROUTES 2021-2022 SCHOOL YEAR

A.M. PICKUPS

ONE BUS PICKUP BEGINS 6:55AM

AM PICKUP #1 WILL BEGIN AT WEST END

Crittenden, Tristen

Larabee, Piper

Fifield: Emily & Katlin

Rifenburg, Lemmy

Matthews: Judah, Zion, Zack & Garcia, Desta

Cantrell, Bobby & Sullivan, Serenity

DuFour, Calista & Bailey, Liam

*Approx. 7:20AM, Bus will drop off students at school and continue on to PICKUP #2 students

AM PICKUP #2

Dick: Jacob, Jayden, Harley

Anello, Evan

Armstrong: Hope, Marcus, Joshua

Poulin: Gemma, Leah, Andre

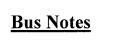
Marchioni, Aryanna

Richards, Jacob

Bush: Riley, Taylor, Eric

Lamphear: Ellie, Bentley, Camden & Zaytsev, Konstantin

P.M. PICKUP from school to home ONE BUS AT 2:58PM





If your child is to be dropped off at another location other than his/her home, we require a written note from the parent/guardian.

	Saturday	4		18	a Schroon LakeBM/BV vs. Willsboro(11am start)	25		
SEPTEMBER SOCCER GAME SCHEDULE	<u>Friday</u>	3	10 @ Boquet (Camp Dudly) GV	17	@ Schroon Lake GM/GV vs. Crown Pt	24	@ Boquet (Camp Dudly) BV	
	Thursday	2	6	16	(a) NewcombBV vs. Keene(a) Schroon LakeBM vs. Keene	23	@ Willsboro GM/GV	30
MBER SOCCI	Wednesday	-	8 (a) Schroon Lake BM vs. Wells	15	@ Keene GM/GV	22	 (a) Newcomb BV vs. Min/J-burg (a) Schroon Lake BM vs. Min/J-burg 	29
SEPTE	Tuesday		7 . @ Wells GM/GV	14	@ Indian Lk/LL BM/BV	21	@ Min/J-burg GM/GV	28 @ Wells BM
	Monday		9	13	 (a) Newcomb (b) Vvs. Indian Lk/LL (c) Schroon Lake (c) Mvs. Indian (c) Lk/LL 	20	@ Crown Pt BM/BV	27 @ Schroon Lake GM/GV vs. Wells @ Newcomb BV vs. Chazy

*Game time is 4:30 p.m. unless otherwise noted. Scheduled dates and times are subject to change. Please refer to the school's website at newcombcsd.org on the Athletics page.

2021-2022 School Year Public Announcement for School Meals Seamless Summer Option (SSO) of the National School Lunch Program

Newcomb Central School announced an amendment to its policy for Newcomb area school children for serving (breakfast and/or lunch) under the Seamless Summer Option)SSO) of the National School Lunch Program for the 2021-2022 school year, which would allow for all children attending the following schools to be served meals at no charge.

Newcomb Central School, 5535 Route 28N, Newcomb, NY 12852

For additional information, please contact the following person:

Newcomb Central School Attention: Melissa Yandon, Reviewing Official P.O. Box 418, 5535 Route 28N Newcomb, NY 12852 518-582-3341 myandon@newcombcsd.org

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

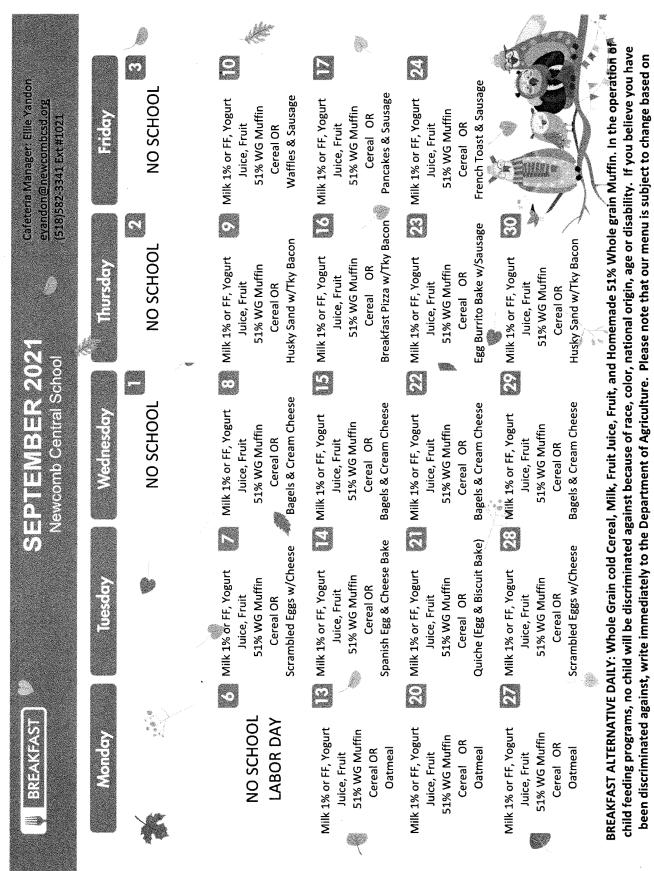
In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

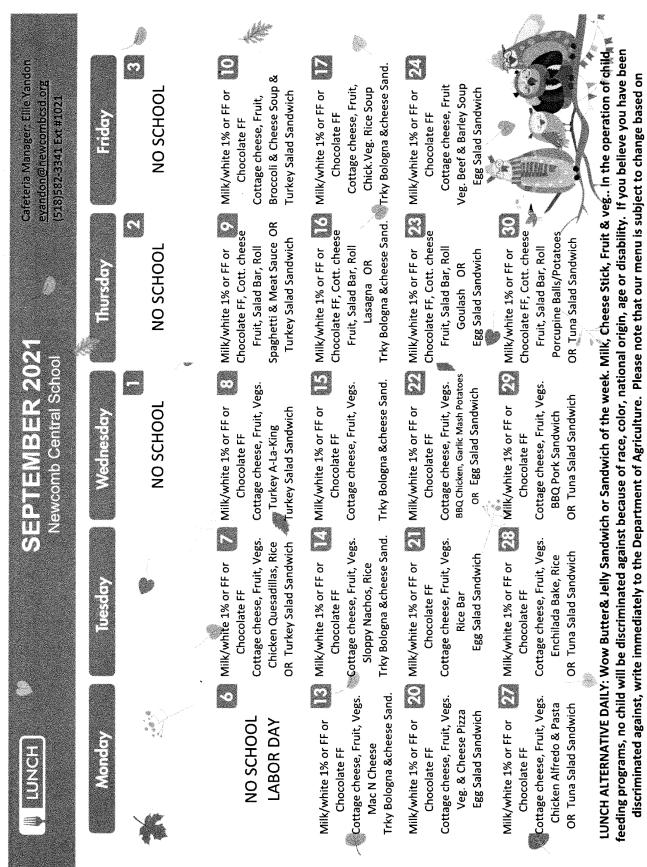
Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, compete the <u>USDA Program Discrimination Complaint Form</u>, (AD-3027) found online at: <u>https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint</u> and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3)Email: program.intake@usda.gov.

This institution is an equal opportunity provider.





FROM THE GUIDANCE OFFICE

SENIORS:

- All seniors going off to college will need to fill out the <u>FAFSA</u> beginning in OCTOBER. You can apply on-line, which saves a lot of time. Before you can do that <u>you and a parent</u> need to register for a FSA ID. To get your FSA ID you can go to <u>www.fsaid.ed.gov</u>. If your parents or siblings have a PIN, they can "link" their PIN number to their FSA ID. This will aid in transferring your information from PIN to your FSA ID. When you receive your FSA ID number go to <u>www.fafsa.ed.gov</u> to apply for Financial Aid. Financial Aid forms can be filled out beginning in October this year, using last year's tax returns. You should do this right away. Doing them on-line is much faster and easier.
- Check your application deadlines! Applications should be out <u>by</u> December 1st. If you want your transcripts to go out before Thanksgiving, you need to let me know which colleges to send them to by **November 12, 2021.**
- Please check your application before you send it out. Check spellings, print neatly, and check your grammar!!
- Ask at least 2 teachers to write you a letter of recommendation to keep in my office so that I can send them out with your applications.
- *VISIT* the colleges you plan to apply to! You are going to want to be at a place that you like. You won't know that unless you take a tour. This year you may have to take your tour virtually, but it is still important to see the campus you plan to live.
- I need your updated Transcripts or Resumes so that I can send the college's accurate information. Please list all activities you have done grades 9-12, so that I don't forget anything. Please include any Volunteer Work you have done. Remember, volunteering means you are not receiving money for the work you are doing. Example: Class fundraising is not Volunteer work. You are receiving money for a senior trip for all class fundraising activities.

DATES TO REMEMBER

SAT Testing Dates

October 2, 2021 November 6, 2021 December 4, 2021 March 12, 2022 May 7, 2022 June 4, 2022

ACT DATES

October 23, 2021 December 11, 2021 February 12, 2022 April 2, 2022 June 11, 2022

Registration Dates

September 3, 2021 October 6, 2021 November 4, 2021 February 11, 2022 April 7, 2022 May 5, 2022

<u>Register By:</u>

September 17, 2021 November 5, 2021 January 7, 2022 February 25, 2022 May 6, 2022

Newcomb Central School CEEB Code is: 333-330. You will need to know that when you register to take the exams, so that I will receive your test scores.

DATES FOR JUNIORS TO REMEMBER

PSAT: Wednesday, October 13, 2021 @ 8 a.m.

All juniors (No international students) will take the PSAT at no cost to you. The purpose of taking this exam is to give you an idea what the SAT exams are like. This is a learning tool to help you prepare for the May/June SAT. Depending on how well you do, you <u>MAY</u> qualify for a merit scholarship.

<u>Reminder to parents of 3rd through 8th grade students</u>

New York State testing will be in March through June. Please make sure your children get plenty of rest before their exams. Also, if you can help it, *please make sure your child does not miss school on the day of an exam.* These exams will be very difficult to make up. Please review the schedule below. Thank you for your support.

3-8 ELA: March 29th- April 5th, 2022
3-8 Math: April 26th- May 4th, 2022
*Grade 4 & Grade 8 Science Performance Test: May 24th - June 3rd, 2022
Grade 4 & Grade 8 Science Written Test: Monday, June 6, 2022

*These test dates are subject to change. All others will NOT change.

Welcome Back!! Mrs. Markwica

From the Health Office

IMPORTANT REMINDER

Please remember we have a CHILD IN OUR SCHOOL WITH A SEVERE PEANUT/NUT ALLERGY.

If exposed to a peanut/nut this student may develop a life-threatening reaction that requires emergency medical treatment. Strict avoidance of peanuts/nuts is the only way to prevent such reactions. Therefore:

NEWCOMB CENTRAL SCHOOL is a NUT-FREE SCHOOL.

Students are NOT allowed to bring peanuts or any tree nuts to school, even the cafeteria.

Additionally:

- Students must not share food with any other student
- Students MUST wash their hands before and after eating and before returning to their work/play.
- Students, parents and visitors are NOT allowed to eat peanuts/nuts or peanut butter at ANY time in ANY part of the school building or on school grounds, and will not be allowed to eat peanuts/nuts/peanut butter during ANY school-sponsored activity (eg. sporting events, drama productions, concerts, etc).
- Students are NOT allowed to eat peanuts/nuts/peanut butter on the bus at ANY time.
- Students must NOT bring in foods for class celebrations that contain nuts/peanuts or peanut butter.

While many allergic reactions can be mild, most children with peanut and other nut allergies experience serious symptoms after eating, touching or smelling peanuts or any nut products (especially peanut butter). Please take time to read the labels on any food that you purchase for your child to bring to school.

Thank you for your cooperation! Mrs. Fisher Superintendent



FOR STUDENTS REQUIRING EPINEPHRINE AUTO-INJECTOR AT SCHOOL:

- Please ensure your child's Epinephrine auto-injector (EAI) is not expired.
- Please ensure there is an updated completed medication form on file with school.
- Please ensure EAI is delivered to the school health office, by an adult, if your child does not have permission t self-carry & self-administer it.
- If your child will have permission to self-carry & self-administer an EAI, please ensure that the appropriate health provider attestation is submitted to school in addition to the usual medication form.
- If your child will have permission to self-carry & self-administer the EAI, please ensure it is brought to school each day, and is kept in the same place for secure, but easy access. Please inform the health office where your child will be storing it.
- A copy of the medication form and the provider attestation are in the packets mailed to every student this summer.
- Please contact the school health office if you have any questions or concerns.

ATTENDANCE POLICY

Considerations will be made based on the COVID-19 Pandemic.

The Compulsory Education Law requires regular attendance of all students between the ages of 6 and 16. Students above age 16 are required to observe the same rules of regular attendance as long as they attend school. The law recognizes only a few legitimate excuses for absenteeism from school, such as (1) sickness, (2) sickness in the family, (3) impassable roads, (4) inclement weather, (5) medical appointments when they cannot be otherwise scheduled, and (6) college visitations.

Absence from school is costly:

It is costly to the student because it means that he/she has missed class instruction and the opportunity to learn. Also, if it occurs frequently, it may mean not passing a course or even not graduating. Absence from school is costly to your community. Every time a student is absent, the school district loses a certain amount of State Aid and this sum must be made up by local taxation.

This is not a change by Newcomb. It is being imposed by the New York State Department of Education. For a half school year, at ten absences (excused and/or unexcused), the student and the parent(s)/guardian(s) will be required to meet with the Superintendent and/or a designee.

For the entire school year, at twenty absences (excused and/or unexcused), any student K-12 will lose credit for each course impacted by the absenteeism and will be required to attend summer school. Summer school will be individualized to meet the needs of the student for either courses failed and/or to recover seat time.

The policy of Newcomb Central School toward attendance is to develop in all parents and children a concept of education which views school as a vital experience and recognizes promptness and good attendance as necessary work ethic. A good attendance record will benefit the student, the school and parents. It is an excellent enforcement factor in any letter of recommendation.

<u>Absence Requirements:</u>

Written parental excuses are required and must be taken to the Attendance Officer, Ms. Madison LaFond, upon returning to school after an absence before reporting to class. Please specify type of appointment or specific reason for the absence. Absences of more than three (3) days duration must be verified by a physician if illness is of a communicable nature.

Early Dismissal – Parental Requests:

Early dismissal permission will be granted to students only in special cases when requested by parents. Such requests are to be presented to the main office for approval before 8:00 a.m. on the morning of the day of the request. No excuses will be accepted for haircuts, shopping or other activities, which can be done after school or on weekends and holidays.

Family Vacation Policy:

Such absences are interpreted under State Law as unlawful detention. Newcomb Central School policy regarding these absences is as follows: the student's teacher(s) must be notified in advance. It is the student's responsibility to obtain all class assignments prior to vacation time and to submit completed work upon return (parents of students in grades K-6 shall assume this responsibility). Attendance Officer should also be notified in advance (Ms. Madison LaFond).

<u>Student Absence Regarding Extracurricular</u> <u>Activity Participation:</u>

A student absent from school <u>*ALL*</u> of school day will not be allowed to participate in extracurricular activities for that day.

A student absent from school for <u>*PART*</u> of the school day may participate in extracurricular activities **ONLY** if absence is excused.

In unusual or special circumstances, the superintendent and the activity supervisor may give the case special consideration.

ANNUAL NOTIFICATIONS

<u>Annual Notification Regarding</u> <u>Directory Information</u>

Newcomb Central School Annual Notification Notice to Parents and Eligible Students of Rights Under the Family Educational Rights and Privacy Act (FERPA)

To: Parents and Eligible Students of Newcomb Central School District

Notification of the following rights:

> The right to inspect and review a student's education records.

> The right of a student's parents or an eligible student to seek to correct parts of the student's education records, which he or she believes to be inaccurate, misleading, or in violation of the student's rights. These rights include the right to a hearing to present evidence that the records should be changed if the district decides not to alter it according to the parent's or an eligible student's request.

> The right to report or file a complaint with the Department of Education if the school district violates FERPA.

> The right to exercise a limited control over other people's access to the student's education records.

> The right to seek and correct the student's education records, in a hearing if necessary.

> The right to be informed about FERPA rights.

You are further advised:

(1) The school district shall limit the disclosure of information contained in the student's education records except: (a) by prior written consent of the student's parents or an eligible student, (b) directory information or (c) under certain circumstances, as permitted by FERPA.

(2) If either the student's parents or an eligible student desires to obtain copies of the policy pertaining to student records, notification should be presented to Mrs. Chris Fisher, Newcomb Central School, P.O. Box 418, Newcomb, NY 12852.

All rights and protections given to parents under the FERPA and this policy transfers to the student when the student reaches age 18 or enrolls in a post-secondary school, the student then becomes an "eligible student."

Directory Information:

The school district proposes to designate the following personally identifiable information contained in the student's education records as directory information, and it will disclose that information without prior written consent: (1) the student's name; (2) the student's address; (3) the student's telephone listing; (4) the student's date and place of birth; (5) the student's class designation (e.g. first grade, tenth grade); (6) the student's participation in officially recognized activities and sports; (7) the student's achievement awards or honors; (8) the student's weight and height if a member of an athletic team; (9) dates of attendance; and (10) the most recent educational institution attended before the student enrolled in the school district.

You have two weeks to advise the school district in writing, directed to the office of the school superintendent, of any and all items, which you refuse to permit the district to designate as directory information about the student. The district may disclose directory information about former students without following the procedure specified for directory information.

<u>Newcomb Central School District</u> 2021-2022 Annual Program Notifications

Notification of the availability of the District Asbestos Management Plan

As required by the EPA since 1989, the Newcomb Central School District has kept an Asbestos Management Plan for the district. This notification must be given annually, stating that the Asbestos Management Plans are up to date and on file in the Main Office. These records are available for review during normal business hours. As required, periodic surveillances are conducted every six months. **The next triennial re-inspection is required to be performed by July 9, 2022.** Currently, there are no projects scheduled in the district that will disturb asbestos containing material. For more information, contact Raymond Bush, LEA Designee, at (518) 582-3341.

Pesticide Neighbor Notification Law

The Newcomb Central School District is taking an aggressive, yet precautionary, approach to dealing with pesticides in and around its schools. The development and implementation of the district's integrated pest management (IPM) program is the key in achieving pesticide use reduction while providing effective and economical pest control. Any public or nonpublic elementary or secondary school that decides to use a pesticide product as a last resort in addressing a pest problem must comply with the Pesticide Neighbor Notification Law (*section 409-h of the Education Law*) effective July 1, 2001. This notice is to inform all parents, guardians, and staff that pesticide products may be used periodically throughout the school year. Please note that effective May 18, 2011 that pesticide use on school athletic fields and playgrounds is prohibited except in a case where the Board of Education deems that an emergency exists. Any parents, guardians and staff who wish to receive 48-hour written advanced notice from the schools of an actual pesticide application should contact Raymond Bush at (518) 582-3341.

District Emergency Management Plan

The Newcomb Central School District has developed a District Wide Emergency Response Plan and Building Level Emergency Response Plan as required by New York State Education Law Section 155.13. The regulation requires that each student occupied school building have both plans in place and which provide information on emergency procedures to all students and staff. The Newcomb School District shall provide training throughout the year and conduct at least 8 fire/evacuation drills and 4 lockdown drill as well as a "Go Home" drill to test transportation and communication systems. Per New York State Education Law Section 807, at least two additional drills shall be held during summer school in buildings where summer school is conducted, and one of such drills shall be held during the first week of summer school. Please note that the Building Level Emergency Response Plan is confidential and does not fall under the Freedom of Information Law (F.O.I.L.). For information on the District Wide Emergency Response Plan, please contact Superintendent Chris Fisher at (518) 582-3341.

Public Use of School Facilities

While the district's school buildings and grounds are maintained primarily for the purpose of educating students within the district, the Board of Education recognizes that the buildings and grounds are a valuable community resource and believes that this resource should be available to the community for specific uses that will not interfere with educational activities. This policy is intended to identify the uses that community groups may make of those facilities.

Use of the School Facility <u>includes</u> the Gymnasium and Auditorium.

A protective floor covering was purchased by the District in December of 2005 and has proven to be a successful deterrent to possible damage to the new hard wood floor in the gym from tables, chairs and black soled shoes. The floor cover is easily pulled out and rolled up after each use on a specially designed cart.

It's a wonderful room for community dances and annual events.

<u>Application Procedure</u> <u>for Use of District Facilities</u>

A. All applications for use of school facilities shall be made in writing and submitted to the Superintendent of Schools at least 30 days prior to the date of the requested use. A use permit application is available in the Superintendent's office.

B. The applicant must clearly and completely describe the intended use of the district facility in the application.

C. All applicants must review this policy prior to submitting the application. All applications must be signed by an authorized agent of the group or organization requesting use. The applicant's signature on the application shall attest to the group or organization's intent to comply with all Board policies and regulations and to use district facilities strictly in accordance with the use described in the application.

D. All applicants must agree to assume responsibility for all damages resulting from its use of district facilities. Proof of adequate insurance must be provided by the applicant at least 10 days before the date of the requested use.

E. Permits shall be valid only for the facility, use, dates and time specified in the permit. No adjustment to the permit is allowed except with the prior written approval of the Superintendent. Permits shall not be transferable.

F. The Superintendent is authorized to alter or cancel any permit if it becomes necessary to use the facility for school purposes or for other justifiable reason.

G. With regard to scheduling activities, the district retains the right to give preference to groups and organizations which are associated with or sponsored by the district.

H. Issuance of a permit shall not limit the right of access to the facility by district staff.

<u>Ref</u>: Education Law §414, NCSD Board of Education Policy 1500

School Policy for Visitors

Due to the COVID-19 Pandemic, we ask that <u>ALL</u> visitors to the building make an appointment in advance. <u>ALL</u> visitors are required to comply with NCS's reopening plan. The only entrance will be at the back door of the school. Please press the button on the intercom at the door and someone will be right with you. For the safety and protection of our students and to minimize the disruption of our staff, we ask <u>ALL</u> visitors to sign in at the main office and obtain a pass. Upon leaving the school, please remember to stop by the main office to sign out.

Thank you for your cooperation!

<u>Complaints:</u> <u>Public and Grievances</u>

<u>Responsibility of:</u> Parent/Citizen/Employee/Student

Procedure to follow:

Discuss specific concern with staff member where concern originated. Notifies his/her immediate supervisor, staff in charge at time of incident or teacher using complaint form provided by district (in main office).

<u>Responsibility of:</u> Supervisor/Staff in Charge/Teacher

Procedure to follow:

Within 14 days after receipt of the complaint, corrects the situation stated in the complaint and if such action is within his/her scope of authority. Makes notation on form what action was taken.

<u>Responsibility of:</u> Parent/Citizen/Employee/Student

Procedure to follow:

If unresolved, bring concern to superintendent. If the complaint has not been resolved to his/her satisfaction, he/she may file a formal complaint with the complaint officer (superintendent) within 14 days of the previous decision.

Responsibility of: Superintendent

Procedure to follow:

Investigates concern, involving all parties. Within 14 of the receipt of the complaint, reviews the file and, if necessary, conducts his/her own investigation. Makes decision in writing within 14 days from receipt of the complaint and notifies all parties or notifies the complainant that more time will be needed for further investigation before rending a decision. If appropriate, issues a finding as to whether discrimination has occurred. If corrective action is deemed necessary, follow all applicable law and regulations and appropriate collective bargaining agreements.

Responsibility of:

Parent/Citizen/Employee/Student

Procedure to follow:

Receives a copy of any reports issued by Superintendent pertaining to the investigation/ outcome of the formal complaint. If satisfied, so indicate in writing. If not satisfied, may appeal to the Board of Education or may take appropriate legal action in accordance with state and federal law.

<u>Responsibility of :</u> Board of Education

Procedure to follow:

If complaint files an appeal, conducts a hearing and issues a written response to the complainant. Investigates concern, involving all parties. Makes decision and notifies all parties. Advises parent/citizen/employee/ student that if not satisfied with decision, may petition Commissioner of Education.

Note: If the investigation official is the alleged source of discrimination, then the complainant shall report his/her complaint to the next level of supervisory authority.

NEWCOMB CENTRAL SCHOOL VACANCIES

Newcomb Central School is looking to hire full time for the following positions:

- Certified Foreign Language Teacher with certification in Spanish
- 7-12 English Teacher
- 7-12 Social Studies Teacher

For further information and to apply, please visit OLAS website:

http://olasjobs.org/

Newcomb Central School is looking to fill the following positions:

- Part-Time Clerk/Receptionist
- Part-Time Bus Drivers
- Substitute Teachers
- Substitute Cleaners and Kitchen Staff

Please send letter of interest and resume to:

Mrs. Christian Fisher Newcomb Central School P.O. Box 418 Newcomb, NY 12852

UPCOMING IN THE **D**ISTRICT

September 2021

- 6
- 7
- Labor Day First Day of Classes for Pk-12 Board of Education Meeting, 6pm 9
- 10 Santanoni Trek - all day

October 2021

- 8 Mid-Marking Period
- 8 NO SCHOOL - Supt. Conference Day NO SCHOOL - Columbus Day
- 11
- Board of Education Meeting, 6pm 14

Newcomb Central School District P.O. Box 418 5535 STATE ROUTE 28N Newcomb, NY 12852

Phone: 518-582-3341 Fax: 518-582-2163 www.newcombcsd.org

SUPERINTENDENT CHRISTIAN M. FISHER

NON-PROFIT ORG. U.S. POSTAGE PAID NEWCOMB, NY 12852 PERMIT #3

> Boxholder or Rural Route